

In the Name of God, Most Gracious, Most Merciful
ISLAMIC CULTURAL CENTER OF FRESNO



2111 East Nees Ave., Fresno, CA 93720

Phone: (559) 297-9535

Website: www.iccfresno.org

Short Term Hall Rental Agreement

This application must be submitted at least 14 days in advance

Subject to the Rules and Conditions set forth below, the Islamic Cultural Center of Fresno (“ICCF”) hereby granted permission to the following person (s) or entity (“Renter”):

Name of Applicant: _____ Date of Application: _____

Address: _____ Phone: _____

Date _____ From _____ To: _____ (Maximum 4 hours, Renter is to pay an additional fee of \$100.00 for each extra hour) Number of Guests: _____ (Maximum 144 dinner style, 184 theatre style)

for the purpose of _____ (“Authorized Use”), and for no other purpose.

Renter agrees to pay a \$ _____ deposit prior to use of the Facilities to secure performance of this Agreement by Renter, unless another sum is expressly set forth above. In addition, Renter shall pay in advance a Facilities usage fee in the amount of \$ _____ (depending on the nature of the event) which includes utilities and the use of the Facilities. **Renter is to pay an additional fee of \$150.00 per hour, if the facility to be used beyond 10:00 PM.**

Custodial service: Renter will pay a cleaning fee in the amount of \$ _____. Additional fees may be collected shall the Renter leaves the Facilities in a non-satisfactory condition.

Damages: Renter is responsible for all damages includes but not limited to, bathrooms, kitchen, tables, chairs & kitchen.

Renter, as a material part of the consideration to be rendered to ICCF under this Agreement, waives all claims against ICCF for damages to all personal property in, on, or about the Facility or the premises of ICCF, and for injury to persons in or about the Facility or the premises of ICCF, from any cause arising at any time. Further, Renter agrees to defend, indemnify and hold ICCF exempt and harmless for and on account of any damages or injury to any person or personal property of any person, arising from (a) Renter’s use of the Facilities, or (b) Renter’s failure to keep the Facilities and surrounding areas clean and in good condition. ICCF shall not be liable to Renter for any damages by or from any act or negligence of any other person or entity. Renter agrees to pay for all damages to the Facilities and the premises of ICCF, as well as all damages to the occupants, user or invitees and the property of those persons arising from or related to the Rentals’ use of the Facilities.

Shall it deems necessary, ICCF may request that Rental, at own expense, maintains in full force during the term of this Agreement, a policy of comprehensive liability insurance, including property damages, which will insure Renter and ICCF against liability for injury to persons, damages to property, and death of any person occurring in or about the Facilities or the premises of ICCF. The policy shall be approved as a form and insurance by ICCF and shall be not less than \$1,000,000.00 for any one person injured or killed, not less than \$1,000,000.00 for any one incident, and not less than \$500,000.00 for property damages. Renter shall provide ICCF with a copy of the policy, including an endorsement that states that the policy will not be cancelled except upon at least 10 days written notice to ICCF at the address set forth above.

This Aggrement may be terminated by either party for any reason on ten (10) days prior written notice to the other party.

Rental of the Facilities is specifically made subject to the following Rules and Conditions (please initial in the blank):

- 1- Food / Beverages:** Consumption of any pork products or alcohol on the premises of ICCF is strictly prohibited. Cooking is prohibited inside or outside of the facility. ____
- 2- Political Lobbying:** Political meetings and debates are prohibited. ____
- 3- Kitchen Usage:** Renter has limited access to the ICCF Kitchen. No food can be cooked at the Center. However, pre-cooked meals can be warmed up. Storage of food in the refrigerators is prohibited without prior approval. ____
- 4- ICCF will provide chairs, tables, lights and will maintain comfortable temperature & access to the restrooms.** ____
- 5- Amount of rent is inclusive of normal Facility usage include the Masjid.** Renter is responsible for any damages to the Facilities and any cleaning beyond what is considered standard as reasonably determined by ICCF. Repair and additional cleaning charges will be subtracted from the Deposit but the Deposit does not limit Renter's liability for cleaning or the repair of any damages. ____
- 6- ICCF does not provide telephone services, computer & online access, or copying services to the Renter or guests.** ____
- 7- The sale of any kind of any product or merchandise is prohibited unless advance approval is granted.** ____
- 8- Supplies:** Renter is responsible for bringing all needed supplies includes plates, cup, napkins, utensils, etc. ICCF may provide drinks and food for an additional agreed upon fee. ____
- 9- Usage of podium and media facilities:** Renter is to pay an additional \$100 for using the podium microphone, speakers and/ or projector and screen. Showing or broadcasting of films, videos, DVDs, or other media, including radio and television is contingent upon the advance approval of the ICCF. Without such advance approval, such activity is prohibited. ____
- 10- Fundraising:** ICCF will not allow the solicitation of funds on its premises. Any fundraising must be organized by ICCF either alone or in coordination with other parties. ____
- 11- Set Up:** Renter may have access to the Center two hours prior to the start of the event (or at a time agreed upon in advance). Renter may not place any banners, tape any signs to the doors or walls. Decorating with helium balloons is strictly forbidden. It's difficult to remove the balloons from the ceiling of the main hall because of its height, and for potential damages to the ceiling fan's motors. No tables or chairs are allowed to be set up in the grass area. ____
- 12. Activities:** face painting and jump houses are not allowed inside or outside of the facility. ____

Islamic Cultural Center of Fresno reserves the right to revoke this agreement and deny services and/or access to its facilities to any group(s) or individual(s) without cause. Renter may cancel the reservation up to 72 hours prior to the scheduled event without penalty. Thereafter, ICCF shall retain the Deposit.

Renter's Name (please print) _____
Signature

For Administration Use

Request approved by: _____ Date: _____

Rental Fee Collected: \$ _____ Deposit: \$ _____ (Circle One) Cash/check Check Number _____

Remarks: _____

